

DATE: August 24, 2018

SUBJECT: Quality Management for Contractors, Corps of Engineers Construction Contracts

FROM: US Army Corps of Engineers, Minot Resident Office

Corps of Engineers Specifications generally require that the person appointed as Quality Control System Manager have at least five years of related experience and successfully complete the Corps of Engineers' "Quality Management for Contractors" course. This course is being offered at Minot, North Dakota and is an opportunity for you to get appropriate staff trained for this vital role.

The course will be offered on **October 23, 2018**, at the Grand Hotel, 1505 North Broadway, Minot, North Dakota (800) 735-4493 or (701) 852-3161. The cost for the course is \$125 per individual and is payable in advance. Checks made payable to: U.S. Army Corps of Engineers. The course will start promptly at 8:00 a.m. and conclude no later than 5:00 p.m.

**Cutoff date for registration is October 16, 2018.** As noted on the registration form, walk-ins **will not** be accepted. If you have questions regarding registration, contact Tom Keel at (701) 727-6127.

**\*PLEASE NOTE: REGISTRATION IS NOT COMPLETE UNTIL PAYMENT HAS BEEN RECEIVED.**

**IT IS RECOMMENDED YOU SECURE TRANSPORTATION AND LODGING PRIOR TO REGISTRATION.**

**IN ORDER TO PRESENT THE CLASS A MINIMUM OF EIGHT PARTICIPANTS MUST SIGN UP. IF THE MINIMUM IS NOT REACHED THE CLASS WILL BE CANCELED.**

**Registration Form**

**Construction Quality Management for Contractors Seminar**

Fee: \$125 per person

October 23, 2018

8:00 a.m. - 5:00 p.m.

Grand Hotel

1505 North Broadway

Minot, North Dakota

(800) 735-4493 or (701) 852-3161

Names of individuals attending:

Name

Email

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

Your Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

**\*REGISTRATION IS NOT COMPLETE UNTIL PAYMENT HAS BEEN RECEIVED.**

Forward this registration form with a check or money order made payable to US Army Corps of Engineers:

USPS: US Army Corps of Engineers  
Minot Resident Office  
PO Box 8022  
Minot AFB, ND 58705

FEDEX/UPS: US Army Corps of Engineers  
Minot Resident Office  
190 Shawnee Road  
Minot AFB, ND 58705

**Cutoff date for registration is October 16, 2018 and must arrive in this office by this date.**

Walk-ins **will not** be accepted. If you have questions regarding registration, please contact Tom Keel at (701) 727-6127.